

**Village of Cambridge Village Board
Teleconference Meeting
Tuesday, May 25 2021, 6:30 p.m.**

Due to the COVID-19 Pandemic, Including Federal, State and County Emergency orders limiting crowds, this meeting is being held via teleconference. You will be able to join the meeting any time after 6:20 p.m. Members of the Village Board and public may attend by:

Dial-in number (US): (727)731-3716

Online meeting ID: bgoeckner

Join the online meeting: <https://join.freeconferencecall.com/bgoeckner>

Village Board Agenda

- 1. Call to Order/Roll Call**
- 2. Pledge of Allegiance**
- 3. Proof of Posting**
- 4. Public Appearances:**
- 5. Approval of Consent Agenda:**
 - a. Village Board Minutes: May 11, 2021
 - b. Personnel Committee: May, 20, 2021
- 6. Reports:**
 - a. Presidents Report
 - b. Library board meeting: May 12
 - c. Energy Subcommittee: May 24, 2021
 - d. Water and Sewer Committee: May 25, 2021
 - e. Village Office Updates: Administrator/Clerk/Treasurer Moen
- 7. Bills**
- 8. Unfinished Business:** Discussion and Possible Action regarding:
 - a. Amundson Center/Library Custodian Vacancy: Recommendation from Personnel Committee
 - b. Treasurer/Deputy Clerk/Deputy Administrator Position: Recommendation from Personnel Committee
 - c. Recommendation from Energy Sub Committee
 - i. Energy Sub Committee Vacancy
 - ii. Subcommittee Update
 - iii. Subcommittee Recommendations
 - d. Fire Commission Update
 - i. Building Subcommittee Update
 - ii. Fire Commission Update
- 9. New Business:**
 - a. Returning to in Person Meetings and Reopening of Amundson Center for Public Use
 - b. American Rescue Plan Act of 2021
 - c. Awarding Bid for Construction for Bike Trail
- 10. Correspondence:**
- 11. Upcoming Meetings:** June 8, Joint Law Enforcement; June 8, Village Board; June 9, Library Board; June 14, Plan Commission, June 15 Water and Sewer; June 16, Open Book; June 22 Village Board; July 7 Board of Review. TBD: Licensing Committee, Public Works Committee, Economic Development Committee
- 12. Questions, Referrals to Staff or Future Agenda Items:**
- 13. Adjournment**

Lisa Moen, Administrator/Clerk/Treasurer

- 1) Persons needing special accommodations should call 608-423-3712 at least 24 hours prior to the meeting.
- 2) More specific information about agenda items may be obtained by calling 608- 423-3712.
- 3) Final Village Board agendas are typically posted by 4 PM on the Friday preceding the regular meeting at the Amundson Community Center, Cambridge Post Office, Cambridge News office and Cambridge State Bank and Village of Cambridge Web site at www.ci.cambridge.wi.us.

**VILLAGE OF CAMBRIDGE
VILLAGE BOARD MINUTES
Tuesday, May 11, 2021**

MINUTES

Approved:

Meeting held by telephone/video conference: Freeconferencecall.com
Dial-in number (US): (727)731-3716 Access code: 6866292#, Join the online meeting:
<https://join.freeconferencecall.com/bgoeckner> Online meeting ID: bgoeckner

- 1. Call to Order/Roll Call:** President McNally called the meeting to order at 6:30 p.m. Members present: President McNally; Trustees Breunig, Franklin, Galler, Kumbier, Rose, and Wittwer. Staff: Lisa Moen, Administrator/Clerk/Treasurer, Barb Goeckner, Deputy Clerk/Treasurer/Administrator Others present: Katie Michel – Town of Deerfield, Karyn Saemann – Hometown News, Tracy Fillback, Kayla Sipple, Roxy Engelstad, Scott Breunig, Dean Lund, and Bob Salov
- 2. Pledge of Allegiance**
- 3. Proof of Posting:** The agenda was posted on the doors of the upper and lower levels of the Amundson Community Center, Cambridge Post Office, Hometown Bank, and the Village website.
- 4. Public Appearances:** Katie Michel of Town of Deerfield stated she is on the call for informational purposes.
- 5. Approval of Consent Agenda:**
 - a. Village Board Minutes: April 27 and May 6, 2021
 - b. Energy Subcommittee: May 4, 2021

Trustee Kumbier made a motion to approve Consent Agenda as presented, seconded by Trustee Galler. 7 yes, carried.
- 6. Reports:**
 - a. President's Report:

President McNally stated people agree with calling off Memorial Day Parade.
 - b. Village Office Updates – Administrator/Clerk/Treasurer Moen

Administrator Moen: Finalized April election with all paperwork submitted to the state. Submitted ad for Treasurer position and will be interviewing next week with final recommendation to the Personnel Committee and to Village Board on May 25th. Preparing for Barb's retirement, she is working with Judy on responsibilities she is assuming. Working on custodial position. Documentation submitted for bike trail project plan. Bids to be opened for this on May 18th. Completed water/stormwater issues. Continue work on Vineyard's agreement, liquor license renewals and preparing to open the Amundson Community Center for public use. She and Trustee Franklin attended BOR training required by DOR. Also looking to integrate in person with virtual meetings for board and committee meetings. Want to be sure we can accommodate those wanting to attend but still meeting all requirements for opening meetings. Have received a quote for a new website so will be exploring that option.

7. Bills:

1st run is \$429,503.15, 2nd run is \$5,204.89 for a total of \$434,708.04.

Trustee Kumbier made a motion to approve the bills as presented, with a total of \$434,708.04, seconded by Trustee Galler. Deputy Goeckner explained the incentive payment due to Cambridge Development LLC for the Vineyards in the amount of \$121,387.91 for the second payment of 2020 and the first payment of 2021. By roll call vote, 7 yes, carried.

8. New Business:

a. No Mow May Proclamation

Trustee Rose requested this item be placed on the agenda. This is a way to assist pollinating insects that are coming out of hibernation which hide under vegetation and leaving the option for growing longer, the pollinators have a better chance of survival. Trustee Kumbier asked if the Village will continue mowing green spaces? Yes, the Proclamation would allow property owners of having the option. Discussion of delaying the mow as an option, also the long lawn issues and enforcing those that do not mow their lawns at all.

Trustee Galler made a motion to approve the No Mow May Proclamation, seconded by Trustee Kumbier. Discussion. 7 yes, carried.

b. Arbor Day Proclamation

Trustee Galler made a motion to approve Arbor Day Proclamation for April 30, 2021, seconded by Trustee Franklin, 7 yes, carried.

c. Engagement Letter for Murphy Desmond

Trustee Kumbier made a motion to approve the engagement letter with Murphy Desmond as legal representation regarding the solar farm discussions, seconded by Trustee Galler. Discussion of representation, how many hours \$5,000 will allow for, clarification committee has not yet determined the position to be taken or recommended to the board, need to have representation available when questions need answers rather than after the fact. Trustee Kumbier stated could apply to the PSC for funding as well.

By roll call vote, 6 yes, 1 abstain (Breunig) carried.

d. Proposed Change to Village Ordinance 6.04.140 Regarding Prohibition on Farm Animals – Rob Warren

Trustee Breunig reported Mr. Warren wishes to postpone this request.

9. Unfinished Business: Discussion and Possible Action regarding:

a. Rescind motion from April 22, 2021, to accept a contract from Barb Goeckner to assist the Village as needed upon her retirement

Deputy Clerk/Treasurer/Administrator Goeckner discovered at her retirement meeting with WRS she must take a 75-day break in service before she can contract with the Village for further work after retiring. She also discovered the Village would not be allowed to make a motion on this agreement until after her retirement date of July 6th, so has requested this action to avoid any legal violations with her retirement annuity.

Trustee Breunig made a motion to rescind the motion of April 22, 2021 accepting the contract from Barb Goeckner, seconded by Trustee Galler, 7 yes, carried.

b. Energy Sub Committee Vacancy:

Trustee Rose explained there is a vacancy on the board and the committee wishes to recommend adding a member of the Cambridge School Board to fill the vacancy. The school has recommended adding Jim Womble. Discussion: Trustee Kumbier recommends Roxy Englestad who has a lot of interest in the Village and is working on the solar issue every day. Administrator Moen clarified the Committee requested to have someone from the School Board appointed. Have had two citizens volunteer to be on the committee as well, should they wish to appoint one of them. They are: Michael Rehak and Ed Van Ravenstein. Discussion of school board member vs. citizen etc. Cambridge residents are represented by the other members on the committee. Will take this back to the Sub-Committee for further discussion and bring back a recommendation.

c. Fire and EMS Commission Update:

President McNally reported the Fire & EMS Commission met on April 29th with the election of the officers. Gene Kapsner Chair again and Mark Cook is Secretary Treasurer. Discussed items that will need work, Pizza Pit property and tabled decision on that as far as updating intergovernmental agreement until Town of Christiana meets to discuss it. Building Review Committee was put forth with 11 members put on it. Fire Chief, EMS Director and Assistants, one member from each community and two at large members. Trustee Kumbier stated at this time the At-Large members had been changed to 4 today with the agenda coming out. Discussion of how this occurred without a vote at the Commission to increase the number. President McNally stated 11 members were agreed to at the meeting. Have requested the Village Board to recognize Kris Breunig as Cambridge's representative member on the Building Review Committee. Trustee Breunig stated he had received an agenda this morning from the Fire Chief which he shared with all Trustees. It indicates the committee meeting will all be in closed session. He expressed concerns with that not being open to the public and violating the open meeting law requirements. Has sent this concern to the Building Review Committee and others. Discussion of Gene Kapsner later response stating the committee is not a governing body but a committee to make a recommendation to the commission. Discussion of Review Committee make up of board members and public members, likened it to the Village's Energy Sub-Committee, which all public can be in attendance. Further discussion of committees, open meeting requirements, allowing public appearances, failure of referendum in 3 of 5 communities, outlines, and timelines in packet from Commission minutes rather aggressive, whether sending the agenda constitutes legal requirements for posting of the meeting and request for legal advice on open vs. closed meetings for Building Review Committee. Other Trustees agree the meetings should be in open session and noticed appropriately. President McNally stated they also discussed renewing CDs at the bank of Deerfield and other banking/loan items. Next meeting May 27th at 6:30 p.m.

10. Correspondence:

a. Public Service Recognition Week and State Employee Appreciation Day

Administrator Moen shared the Governor's email celebrating Public Service Recognition Week and State Employee Appreciation Day during the first week of May.

b. Professional Municipal Clerks Appreciation Week

Administrator Moen shared the Governor's Proclamation of Professional municipal Clerks Week for May 2-8, 2021. Trustee Breunig requested President McNally read the proclamation, which other Trustees assisted in reading and thanked Lisa Moen and Barb Goeckner for their hard work and dedication to the Village.

11. Upcoming Meetings: May 12, Library Board; May 13, Library Board, May 18, Water and Sewer Committee; May 25, Village Board. *All subject to change due to COVID 19 Pandemic.*

Other Committee meeting dates will be set soon for Economic Development, Public Works, and Licensing.

12. Questions, Referrals to Staff or Future Agenda Items: None

13. Adjournment:

Trustee Kumbier made a motion to adjourn, seconded by Trustee Galler, 7 yes, carried. President McNally adjourned the meeting at 7:53 p.m.

Barbara K. D. Goeckner, Deputy Village Clerk/Treasurer/Administrator

Village Of Cambridge
Public Meeting
Personnel Committee Meeting
Wednesday, May 19, 2021
200 Spring St, Community Room
12:00 P.M.

Due to the COVID-19 Pandemic, Including Federal, State and County Emergency orders limiting crowds, this meeting is being held via teleconference. You will be able to join the meeting any time after 3:45 p.m. Members of the Village Board and public may attend by:

Dial-in number (US): (727)731-3716

Online meeting ID: bgoeckner

Join the online meeting: <https://join.freeconferencecall.com/bgoeckner>

- 1. Call to Order/Roll Call:** Trustee Breunig called the meeting to order at 12:00 p.m. Members present: Trustee Breunig and Kumbier. Trustee Franklin absent and excused. Others present: President McNally, Lisa Moen, Administrator/Clerk/Treasurer; Barb Goeckner, Deputy Clerk/Treasurer/Administrator; Mark McNally, Village President.
- 2. Proof of Posting:** The agenda was posted on the doors of the upper and lower levels of the Amundson Community Center, Cambridge Post Office, Hometown Bank, and the Village website.
- 3. Approval of Minutes: April 15, 2021:**
Trustee Kumbier made a motion to approve the minutes as presented, seconded by Trustee Breunig, carried.
- 4. Public Appearances/Citizen Input:** None
- 5. Old Business:** None
- 6. New Business:**
 - a. Amundson Center/Library Custodian Vacancy**
With Peach retiring the Village has a vacancy for custodial work at Village Hall and the Library. Discussion of whether to hire a contract company or an employee for the position. Pros of hiring a contractor would cover backup should their usual person be out. With an employee would need to have DPW as backup to clean as they are now. With Amundson Center opening for rentals would have to have other staff open and close building and clean between events if there are more than one on a weekend. Contractor would not do as much maintenance as we currently have the custodian do. That would fall to the DPW crew. Library wants cleaning daily. Village Hall would need two to three times a week and extra when there are events. Current cost as employee was \$14.50/hour and SS & FICA. Split is Library 45% and Village 55% currently. Discussion of options.
Trustee Kumbier made a motion to recommend to Village Board to do an RFP for contracting for Custodial Services for Village Hall/Amundson Center and the Library, seconded by Trustee Breunig, carried.

b. Convene into Closed Session

Trustee Kumbier made a motion to go into closed session at 12:25 p.m., per Wis. Stats. 19.85(1)(c) of the Wisconsin Statutes to consider the employment, promotion, compensation, or performance evaluation data of Village employees, for the Treasurer/Deputy Clerk/Deputy Administrator Position, seconded by Trustee Breunig, by roll call vote, carried.

7. Reconvene into open session:

Trustee Kumbier made a motion to reconvene into open session at 1:13 p.m., seconded by Trustee Breunig, by roll call vote, carried.

8. Possible Action Taken on Closed Session items

Trustee Breunig made a motion to recommend to the Village Board to offer the position of Treasurer/Deputy Clerk/Deputy Administrator to the candidate selected at a salary of \$57,000 per year and the greater of \$1,000 or the annual employee increase after 6 months, seconded by Trustee Kumbier, carried.

9. Any Other Business to Be Brought Before the Committee: None

10. Adjournment:

Trustee Kumbier made a motion to adjourn, seconded by Trustee Breunig, carried. Trustee Breunig adjourned the meeting at 1:20 p.m.

Barbara K. D. Goeckner, Deputy Clerk/Treasurer/Administrator

5/21/2021 10:56 AM

Check Register - Full Report - ALL

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ALL Checks

ACCT

HOMETOWN BANK GENERAL OPERATING

Dated From: 5/25/2021

From Account:

Thru: 5/25/2021

Thru Account:

Check Nbr	Check Date	Payee	Amount
20365	5/25/2021	ALLIANT ENERGY/WP&L	
#370181			
100-00-51600-220-000		MUN BLDG - UTILITIES	513.73
#370181		05132021	
100-00-53420-000-000		STREET LIGHTS	19.68
#724411		05132021	
100-00-53420-000-000		STREET LIGHTS	38.05
#570605		05132021	
100-00-53420-000-000		STREET LIGHTS	69.18
#938022		05132021	
100-00-53420-000-000		STREET LIGHTS	25.82
#923952		05132021	
100-00-53420-000-000		STREET LIGHTS	27.03
1611869258		05132021	
100-00-53420-000-000		STREET LIGHTS	29.95
252381		05132021	
100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE	173.08
034153		05132021	
100-00-53420-000-000		STREET LIGHTS	7.73
480381		05132021	
100-00-53420-000-000		STREET LIGHTS	18.07
#543106		05132021	
100-00-55200-220-000		PARK UTILITIES	34.57
#335194619		05132021	
600-00-53700-821-000		POWER PURCHASED FOR PUMPING	538.33
#399442 300 WATER ST PUMP HSE		05132021	
		Total	1,495.22
20366	5/25/2021	ARAMARK UNIFORM SERVICES	
4/26/2021			
100-00-51600-390-000		MUN BLDG - SUPPLIES	99.20
4/26/2021		1641316019	
		Total	99.20
20367	5/25/2021	CHARTER COMMUNICATIONS	
8245116840002960			
500-00-53700-681-200		TELEPHONE EXPENSE	29.99
8245116840002960		05122021	

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ACCT

HOMETOWN BANK GENERAL OPERATING

Dated From: 5/25/2021

From Account:

Thru: 5/25/2021

Thru Account:

Check Nbr	Check Date	Payee	Amount
600-00-53700-851-400		TELEPHONE EXPENSE	29.99
8245116840002960		05122021	
100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE	29.99
8245116840002960		05202021	
100-00-52100-310-000		POLICE - INTERNET	30.00
8245116840002960		05122021	
Total			119.97

20368 5/25/2021 COMPUTER MAGIC, INC
MONTHLY SUPPORT OFFICE 365 MAY

100-00-51420-280-000		ADMIN - COMPUTER MAINT/REPAIR	63.75
MONTHLY SUPPORT OFFICE 365 MAY		5807	
500-00-53700-681-300		COMPUTER SUPPORT	31.88
MONTHLY SUPPORT OFFICE 365 MAY		5807	
600-00-53700-842-000		TECHNOLOGY EXPENSES	31.87
MONTHLY SUPPORT OFFICE 365 MAY		5807	
Total			127.50

20369 5/25/2021 DANE COUNTY TREASURER (LAND CONSERVATION)
EROSION CONTROL INSP 708 VINEYARD DR

100-00-56700-210-000		PLANNING - CONSULTING FEES	32.42
EROSION CONTROL INSP 708 VINEYARD DR		28 UNIT APT BLDG CAM0421	
100-00-56700-210-000		PLANNING - CONSULTING FEES	105.33
EC INSPEC&EMAIL-DANCING GOAT		CAM04210 5/5/2021	
Total			137.75

20370 5/25/2021 DEAN HEALTH PLAN
PREMIUM - MOEN- GOECKNER70%REDFORD30%

100-00-51420-133-000		ADMIN - HEALTH/DENTAL INS	2,231.42
PREMIUM - MOEN- GOECKNER70%REDFORD30%		006366256	
150-00-55110-133-000		LIB - HEALTH/DENTAL	1,113.59
PREMIUM - BEHM		006366256	
500-00-53700-686-000		EMPLOYEE PENSIONS AND BENEFITS	1,740.46
PREMIUM - DUDLEY100%/REDFORD 70%		006366256	
600-00-53700-854-000		EMPLOYEE PENSIONS & BENEFITS	1,740.46
PREMIUM -DUDLEY100%/REDFORD70%		006366256	
100-00-53311-133-000		PUBLIC WORKS - HEALTH/DENTAL	1,785.47
PREMIUM - SCHROEDL & WRIGHT		006366256	
Total			8,611.40

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ACCT

HOMETOWN BANK GENERAL OPERATING

Dated From: 5/25/2021

From Account:

Thru: 5/25/2021

Thru Account:

Check Nbr	Check Date	Payee	Amount
20371	5/25/2021	DELTA DENTAL	
		DENTAL PREMIUM - MOEN- GOECKNER	
100-00-51420-133-000		ADMIN - HEALTH/DENTAL INS	228.77
		DENTAL PREMIUM - MOEN- GOECKNER 1609862	
500-00-53700-686-000		EMPLOYEE PENSIONS AND BENEFITS	65.08
		DENTAL PREMIUM - DUDLEY/REDFORD 1609862	
150-00-55110-133-000		LIB - HEALTH/DENTAL	86.34
		DENTAL PREMIUM - BEHM 1609862	
600-00-53700-854-000		EMPLOYEE PENSIONS & BENEFITS	65.08
		DENTAL PREMIUM - DUDLEY/REDFORD 1609862	
100-00-53311-133-000		PUBLIC WORKS - HEALTH/DENTAL	186.25
		DENTAL PREMIUM - WRIGHT & SCHROEDL 1609862	
100-00-51420-133-000		ADMIN - HEALTH/DENTAL INS	29.58
		VISION PREMIUM - MOEN & GOECKNER 1609862	
500-00-53700-686-000		EMPLOYEE PENSIONS AND BENEFITS	8.81
		VISION PREMIUM - DUDLEY/REDFORD 1609862	
600-00-53700-854-000		EMPLOYEE PENSIONS & BENEFITS	8.81
		VISION PREMIUM - DUDLEY/REDFORD 1609862	
100-00-53311-133-000		PUBLIC WORKS - HEALTH/DENTAL	23.72
		VISION PREMIUM - WRIGHT 1609862	
150-00-55110-133-000		LIB - HEALTH/DENTAL	11.74
		VISION PREMIUM - BEHM 1609862	
		Total	714.18
20372	5/25/2021	GOECKNER, BARBARA	
		IIMC ANNUAL CONFERENCE MAY 2021	
100-00-51420-330-000		ADMIN - TRAINING; CONFER.	537.69
		IIMC ANNUAL CONFERENCE MAY 2021	
		Total	537.69
20373	5/25/2021	MOBILE ON MAIN	
		RESTITUTION FOR SARA L. THOMPSON	
100-00-45100-000-000		COURT FINES/PENALTIES	75.52
		RESTITUTION FOR SARA L. THOMPSON RESTITUTION	
		Total	75.52
20374	5/25/2021	MUNICIPAL CODE CORP	
		ANNUAL ONLINE CODE HOSTING 4/10-3/31/22	

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ACCT

HOMETOWN BANK GENERAL OPERATING

Dated From: 5/25/2021

From Account:

Thru: 5/25/2021

Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-51520-290-000		CONTRACTED SERVICES	550.00
		ANNUAL ONLINE CODE HOSTING 4/10-3/31/22 00356067	
		Total	550.00
20375	5/25/2021	READY ELECTRIC	
		WIRED BALLAST/INST LED TUBES W PARK MENS	
100-00-55200-240-000		PARK - NO MOW AREA MAINT	193.00
		WIRED BALLAST/INST LED TUBES W PARK MENS RC21466	
		Total	193.00
20376	5/25/2021	SUPERIOR STATE ADMINISTRATORS INC	
		PLAN ANNUAL FEE JAN 2021	
100-00-51420-134-000		ADMIN - FLEX BEN	116.67
		PLAN ANNUAL FEE JAN 2021 Z262613	
150-00-55110-134-000		LIB - FLEX BENEFIT	116.66
		PLAN ANNUAL FEE JAN 2021 Z262613	
500-00-53700-686-000		EMPLOYEE PENSIONS AND BENEFITS	58.33
		PLAN ANNUAL FEE JAN 2021 Z262613	
600-00-53700-854-000		EMPLOYEE PENSIONS & BENEFITS	58.34
		PLAN ANNUAL FEE JAN 2021 Z262613	
		Total	350.00
20377	5/25/2021	TOTAL INSPECTION SERVICES LLC	
		PERMIT 120021-21 \$25 LESS 20% 712KENSETH	
100-00-52400-000-000		PLBG. & BLDG. INSPECTIONS	20.00
		PERMIT 120021-21 \$25 LESS 20% 712KENSETH 1038	
		Total	20.00
20378	5/25/2021	WIL-KIL PEST CONTROL	
		AMUNDSON BUILDING	
100-00-51600-240-000		MUN BLDG - MAINT & REPAIR	62.75
		AMUNDSON BUILDING 4144417	
		Total	62.75
		Grand Total	13,094.18

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Check Register - Full Report - ALL

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ACCT

HOMETOWN BANK GENERAL OPERATING

Dated From: 5/25/2021

From Account:

Thru: 5/25/2021

Thru Account:

Amount

Total Expenditure from Fund # 100 - VILLAGE GENERAL FUND	7,358.42
Total Expenditure from Fund # 150 - LIBRARY FUND	1,328.33
Total Expenditure from Fund # 500 - WATER UTILITY	1,934.55
Total Expenditure from Fund # 600 - SEWER UTILITY	2,472.88
Total Expenditure from all Funds	13,094.18

Cambridge Fire and EMS Building Review Committee
Minutes May 13, 2021 6:00 PM

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Location: Cambridge Fire & EMS Station – 271 W Main St, Cambridge, WI 53523

1. Call to Order/Roll Call
2. Guests in Attendance
 - a. Marian Timmerman
 - b. Bill McCarthy
 - c. Mark Cook
 - d. Patty Strohbush
 - e. Karyn Saemann, Cambridge News
 - f. Mark McNally
 - g. Tom Brown
 - h. Richard Nelson
3. Approval of Minutes.... (keep on agenda moving forward)
4. Introductions and Roles of Members
 - a. Devin introduction of why we're here
 - b. Experts of Fire & EMS
 - i. Fire Chief: Terry Johnson
 - ii. Fire Dept. Patrick Anderson:
 - iii. EMS Director: Bob Salov
 - iv. Deputy EMS Director: Cindy Gustavson
 - c. Municipal Representatives
 - i. Cambridge:
 1. Kris Breunig: Interrupted round of introductions. Has this been submitted for law check for this meeting being a open public meeting vs closed meeting? Wants Fire Chief to make statement to not hold him accountable for fines per person if laws are broken here for this meeting. To which chief commented "I'm just a fire chief"
 2. Ted V.: Exemption called an ad hoc gathering; permits for this kind of meeting.
 - ii. Christiana: Jim Lowry
 - iii. Lake Mills: Jim Heinz
 - iv. Oakland: Ted Vratny
 - v. Rockdale: TBD

Cambridge Fire and EMS Building Review Committee
Minutes May 13, 2021 6:00 PM

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- d. At Large / Public Members
 - i. Tom Brown
 - ii. Sheila Palinkas
 - iii. Glen Proeber
 - iv. Ted Kumbier
 - e. Architect: Keller
 - i. Construction Manager: Devin Flanigan
 - ii. Architect: Rob Lindstrom
 - f. Provide Brief overview on project history for members at large
5. Old Business
- a. No old business to discuss at this time
6. New Business
- a. Discuss frequency of meetings, duration of this committee, and commitment of those involved
 - b. Appoint Secretary for meeting minutes: Cindy volunteered
 - c. "Why are we here?"
 - i. Discussion regarding the bigger picture of why this group is here
 - 1. Chief: gives brief of why we're here. Fire commission knew problems with building needs to be addressed. Strand and River Architect were contacted. River was hired in May '16. Sept '16 Commission and River started looking for original blueprints which were found and put together needs assessment. Dec and Mar '16 needs assessment and building proposal. Land behind us not feasible for fire station. Poor turning radius. Property on 12/18 explored; 10mil\$ project. Scott Road property looked at. Estimated over 10mil\$. \$10mil to rework that plan. Commission worked on Pizza Pit property plans. April 2019 commission signed agreement with Christiana to purchase PP property. Purchased. Chief Rousch from Fort FD suggested we talk to Kellar. Kellar and 2 others interviewed. Keller hired for \$1500. Second needs assessment completed in Jan/Feb 2020.
 - 2. Devin: Talking about the needs assessment and timeline. Concerns were brought up from some of the communities and not communicated.
 - 3. Bob: When he hired as director in 2012, we had a 17-year-old ambulance. Commission approved purchasing two 2010 used ambulances in 2015 from Waunakee EMS. Bob knew at that time the next ambulances would be a tighter fit in the station. Talks about volunteers covering less and less hours. In 2019 hired 6 full time staff. Renting apartment across the street. Apartment is furnished. Staff must run across the street.

4. Kris: Insisting that leadership of this department and Keller being here are conflicts of interest. Conflict of interest for Keller to be here. 6:43pm Kris leaves meeting.
 5. Devin and Sheila making comment on
 6. Mark McNally commenting that this meeting should be a public meeting and legally posted. There were 2 extra members that were added to the community members at large.
 7. Leave it to Fire/EMS commission to decide if this should be an open meeting.
 8. Commission meeting stated that this would be an open meeting.
 9. After much interruption talking about the open vs closed meeting Gustavson has asked kindly that we stop talking about this. Table it for the fire commission to figure out.
 10. Virginia: Town board meetings. Reads minutes and newspaper but nothing beats being at the meeting to hear the information. No substitute for in person meeting. Needs to have open meetings.
 11. Bill: Community member asks that the members who are on the group "Citizens for a responsible etc etc" please come forward with those big plans that you have come up with. Thinks we are duty bound to bring those plans forward.
 12. Marian: Assumed all the referendums would pass. Family has used EMS services.
 13. Tom: I don't think this work group has the ability to make the decision to make this an open or closed group. This is basically an organization group tonight. I don't want to miss any more time trying to solve these issues.
 14. McNally: Got out and went door to door. 25% for the station. 25% that were against it. 50% had no idea about the station. "As the president as the board of trustees. Optimal service for the community for the next 20 years" Lets make sure that knowing what we're doing what we need to do to give optimal service for the next 20 years.
 15. Chief: Put yourself in the shoes of volunteer fireman. When they have to leave their family to answer a call for service. When looking at the design we need to make it last for the next 40-50 years. Any future fire chiefs should not have to go through this process.
 16. Karen: Group that is a public body should be hosting public meetings.
 17. Sheila: Wants her list of Due Diligence met.
- d. Project Goals
 - i. Discussion regarding the project goals.
 - ii. Establish "Project Goals"
 - e. Tour Cambridge Facility
 - i. Review facility problems with each department

Cambridge Fire and EMS Building Review Committee
Minutes May 13, 2021 6:00 PM

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- f. Problems in the Facility
 - i. Discussion regarding facility issues seen on the tour
 - g. Discuss Tour of other Departments
 - i. Verona
 - ii. Mount Horeb
 - iii. Marshall
 - iv. Fort Atkinson
 - v. Deer Field
 - vi. McFarland
 - 7. Homework for Next Meeting
 - a. Review 'Why we are here'
 - b. Review 'Project Goals'
 - c. Review 'Facility Problems'
- Devin: Passing out needs assessment to group.
Chief talks about the space constraints in this building
Salov talks about use for this meeting room. Training. County EMS groups.
- 8. Next meeting date: May 20, 2021 6:00 PM
 - 9. Next Cambridge Fire & EMS Commission meeting date: May 27, 2021
 - a. Provide Commission: Update on project goals, providing municipal board updates, and any other relevant information.
 - 10. Adjournment

Notes on board made by Devin throughout meeting:

Project Goals

Public Benefits

Response time Improvement

Have Professional Fire / EMS Services

Fulfill Public Expectations

Maintain and Continue CVFD Volunteer Staffing Model

Work together and better the community

To achieve optimal service with affordability for Cambridge residents now, and for the next 20 years

Public / Community

Understand Opposition

Share Knowledge / Facts with the Community

Gain Information / Learn

Public Addressing: Educational, Informational, and Communication

Brainstorm Solutions / Ideas / Options

Support Fire & EMS

Due Diligence

Excite Community

Volunteer and Staff Health

Safety and wellbeing of the volunteers and staff

Provide Decontamination Areas

Control Carcinogens

Prevent modern health hazards

Protect Staff

Healthy Mental Health (added stress from deficient facility)

Operational

Improve Recruiting / Retention of Volunteers and Staff

Modernize the facility to current standards

Facility to last 40 – 50 years

Project

Value Engineering / Cost Savings

Look Forward and Move in a Positive Direction

Provide Staff with Needs

“The success of this project will depend on the strength of this committee”

SUBJECT: In Person Meetings and Reopening the Amundson Community Center for Public Use

FROM: Lisa Moen, Administrator/Clerk/Treasurer

MEETING DATE: May 25, 2021

BACKGROUND/ANALYSIS: Since the COVID 19 pandemic began, Public Health Madison & Dane County have had orders in place regarding mass gathering sizes and masks mandates. Effective June 2, 2021, they will be lifting all public health orders, including mask requirements, and gathering and capacity limits.

As we have been following their mandates throughout, we will also be lifting our mask requirement in Village buildings as well as returning to public meetings and opening the Amundson Center for public use.

Erring on the side of safety, for public meetings we will set the room up with social distancing in mind, but there will be no restrictions on the number of participants.

While masks are not mandated, individuals can still wear them if they so desire. It is also recommended that if you have not yet been vaccinated masks be worn in public settings.

All Village Board meetings, as well as committees, will resume in person beginning June 2, 2021.

FACT SHEET: The Coronavirus State and Local Fiscal Recovery Funds Will Deliver \$350 Billion for State, Local, Territorial, and Tribal Governments to Respond to the COVID-19 Emergency and Bring Back Jobs

May 10, 2021

Aid to state, local, territorial, and Tribal governments will help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery

Today, the U.S. Department of the Treasury announced the launch of the Coronavirus State and Local Fiscal Recovery Funds, established by the American Rescue Plan Act of 2021, to provide \$350 billion in emergency funding for eligible state, local, territorial, and Tribal governments. Treasury also released details on how these funds can be used to respond to acute pandemic response needs, fill revenue shortfalls among these governments, and support the communities and populations hardest-hit by the COVID-19 crisis. With the launch of the Coronavirus State and Local Fiscal Recovery Funds, eligible jurisdictions will be able to access this funding in the coming days to address these needs.

State, local, territorial, and Tribal governments have been on the frontlines of responding to the immense public health and economic needs created by this crisis – from standing up vaccination sites to supporting small businesses – even as these governments confronted revenue shortfalls during the downturn. As a result, these governments have endured unprecedented strains, forcing many to make untenable choices between laying off educators, firefighters, and other frontline workers or failing to provide other services that communities rely on. Faced with these challenges, state and local governments have cut over 1 million jobs since the beginning of the crisis. The experience of prior economic downturns has shown that budget pressures like these often result in prolonged fiscal austerity that can slow an economic recovery.

To support the immediate pandemic response, bring back jobs, and lay the groundwork for a strong and equitable recovery, the American Rescue Plan Act of 2021 established the Coronavirus State and Local Fiscal Recovery Funds, designed to deliver \$350 billion to state, local, territorial, and Tribal governments to bolster their response to the COVID-19 emergency and its economic impacts. Today, Treasury is launching this much-needed relief to:

- Support urgent COVID-19 response efforts to continue to decrease spread of the virus and bring the pandemic under control;
- Replace lost public sector revenue to strengthen support for vital public services and help retain jobs;
- Support immediate economic stabilization for households and businesses; and,
- Address systemic public health and economic challenges that have contributed to the inequal impact of the pandemic on certain populations.

The Coronavirus State and Local Fiscal Recovery Funds provide substantial flexibility for each jurisdiction to meet local needs—including support for households, small businesses, impacted industries, essential workers, and the communities hardest-hit by the crisis. These funds also deliver resources that recipients can invest in building, maintaining, or upgrading their water, sewer, and broadband infrastructure.

Starting today, eligible state, territorial, metropolitan city, county, and Tribal governments may request Coronavirus State and Local Fiscal Recovery Funds through the Treasury Submission Portal. Concurrent with this program launch, Treasury has published an Interim Final Rule that implements the provisions of this program.

FUNDING AMOUNTS

The American Rescue Plan provides a total of \$350 billion in Coronavirus State and Local Fiscal Recovery Funds to help eligible state, local, territorial, and Tribal governments meet their present needs and build the foundation for a strong recovery. Congress has allocated this funding to tens of thousands of jurisdictions. These allocations include:

Type	Amount (\$ billions)
States & District of Columbia	\$195.3
Counties	\$65.1
Metropolitan Cities	\$45.6
Tribal Governments	\$20.0
Territories	\$4.5
Non-Entitlement Units of Local Government	\$19.5

Treasury expects to distribute these funds directly to each state, territorial, metropolitan city, county, and Tribal government. Local governments that are classified as non-entitlement units will receive this funding through their applicable state government. Treasury expects to provide further guidance on distributions to non-entitlement units next week.

Local governments should expect to receive funds in two tranches, with 50% provided beginning in May 2021 and the balance delivered 12 months later. States that have experienced a net increase in the unemployment rate of more than 2 percentage points from February 2020 to the latest available data as of the date of certification will receive their full allocation of funds in a single payment; other states will receive funds in two equal tranches. Governments of U.S. territories will receive a single payment. Tribal governments will receive two payments, with the first payment available in May and the second payment, based on employment data, to be delivered in June 2021.

USES OF FUNDING

Coronavirus State and Local Fiscal Recovery Funds provide eligible state, local, territorial, and Tribal governments with a substantial infusion of resources to meet pandemic response needs and rebuild a stronger, more equitable economy as the country recovers. Within the categories of eligible uses, recipients have broad flexibility to decide how best to use this funding to meet the needs of their communities. Recipients may use Coronavirus State and Local Fiscal Recovery Funds to:

- **Support public health expenditures**, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
- **Address negative economic impacts caused by the public health emergency**, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
- **Replace lost public sector revenue**, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
- **Provide premium pay for essential workers**, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
- **Invest in water, sewer, and broadband infrastructure**, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Within these overall categories, Treasury's Interim Final Rule provides guidelines and principles for determining the types of programs and services that this funding can support, together with examples of allowable uses that recipients may consider. As described below, Treasury has also designed these provisions to take into consideration the disproportionate impacts of the COVID-19 public health emergency on those hardest-hit by the pandemic.

1. Supporting the public health response

Mitigating the impact of COVID-19 continues to require an unprecedented public health response from state, local, territorial, and Tribal governments. Coronavirus State and Local Fiscal Recovery Funds provide resources to meet these needs through the provision of care for those impacted by the virus and through services that address disparities in public health that have been exacerbated by the pandemic. Recipients may use this funding to address a broad range of public health needs across COVID-19 mitigation, medical expenses, behavioral healthcare, and public health resources. Among other services, these funds can help support:

- **Services and programs to contain and mitigate the spread of COVID-19, including:**
 - ✓ Vaccination programs
 - ✓ Medical expenses
 - ✓ Testing
 - ✓ Contact tracing
 - ✓ Isolation or quarantine
 - ✓ PPE purchases
 - ✓ Support for vulnerable populations to access medical or public health services
 - ✓ Public health surveillance (e.g., monitoring for variants)
 - ✓ Enforcement of public health orders
 - ✓ Public communication efforts
 - ✓ Enhancement of healthcare capacity, including alternative care facilities
 - ✓ Support for prevention, mitigation, or other services in congregate living facilities and schools
 - ✓ Enhancement of public health data systems
 - ✓ Capital investments in public facilities to meet pandemic operational needs
 - ✓ Ventilation improvements in key settings like healthcare facilities

- **Services to address behavioral healthcare needs exacerbated by the pandemic, including:**
 - ✓ Mental health treatment
 - ✓ Substance misuse treatment
 - ✓ Other behavioral health services
 - ✓ Hotlines or warmlines
 - ✓ Crisis intervention
 - ✓ Services or outreach to promote access to health and social services
- **Payroll and covered benefits expenses** for public health, healthcare, human services, public safety and similar employees, to the extent that they work on the COVID-19 response. For public health and safety workers, recipients can use these funds to cover the full payroll and covered benefits costs for employees or operating units or divisions primarily dedicated to the COVID-19 response.

2. Addressing the negative economic impacts caused by the public health emergency

The COVID-19 public health emergency resulted in significant economic hardship for many Americans. As businesses closed, consumers stayed home, schools shifted to remote education, and travel declined precipitously, over 20 million jobs were lost between February and April 2020. Although many have since returned to work, as of April 2021, the economy remains more than 8 million jobs below its pre-pandemic peak, and more than 3 million workers have dropped out of the labor market altogether since February 2020.

To help alleviate the economic hardships caused by the pandemic, Coronavirus State and Local Fiscal Recovery Funds enable eligible state, local, territorial, and Tribal governments to provide a wide range of assistance to individuals and households, small businesses, and impacted industries, in addition to enabling governments to rehire public sector staff and rebuild capacity. Among these uses include:

- **Delivering assistance to workers and families**, including aid to unemployed workers and job training, as well as aid to households facing food, housing, or other financial insecurity. In addition, these funds can support survivor's benefits for family members of COVID-19 victims.
- **Supporting small businesses**, helping them to address financial challenges caused by the pandemic and to make investments in COVID-19 prevention and mitigation tactics, as well as to provide technical assistance. To achieve these goals, recipients may employ this funding to execute a broad array of loan, grant, in-kind assistance, and counseling programs to enable small businesses to rebound from the downturn.
- **Speeding the recovery of the tourism, travel, and hospitality sectors**, supporting industries that were particularly hard-hit by the COVID-19 emergency and are just now beginning to mend. Similarly impacted sectors within a local area are also eligible for support.
- **Rebuilding public sector capacity**, by rehiring public sector staff and replenishing unemployment insurance (UI) trust funds, in each case up to pre-pandemic levels. Recipients may also use this funding to build their internal capacity to successfully implement economic relief programs, with investments in data analysis, targeted outreach, technology infrastructure, and impact evaluations.

3. Serving the hardest-hit communities and families

While the pandemic has affected communities across the country, it has disproportionately impacted low-income families and communities of color and has exacerbated systemic health and economic inequities. Low-income and socially vulnerable communities have experienced the most severe health impacts. For example, counties with high poverty rates also have the highest rates of infections and deaths, with 223 deaths per 100,000 compared to the U.S. average of 175 deaths per 100,000.

Coronavirus State and Local Fiscal Recovery Funds allow for a broad range of uses to address the disproportionate public health and economic impacts of the crisis on the hardest-hit communities, populations, and households. Eligible services include:

- **Addressing health disparities and the social determinants of health**, through funding for community health workers, public benefits navigators, remediation of lead hazards, and community violence intervention programs;
- **Investments in housing and neighborhoods**, such as services to address individuals experiencing homelessness, affordable housing development, housing vouchers, and residential counseling and housing navigation assistance to facilitate moves to neighborhoods with high economic opportunity;
- **Addressing educational disparities** through new or expanded early learning services, providing additional resources to high-poverty school districts, and offering educational services like tutoring or afterschool programs as well as services to address social, emotional, and mental health needs; and,
- **Promoting healthy childhood environments**, including new or expanded high quality childcare, home visiting programs for families with young children, and enhanced services for child welfare-involved families and foster youth.

Governments may use Coronavirus State and Local Fiscal Recovery Funds to support these additional services if they are provided:

- within a Qualified Census Tract (a low-income area as designated by the Department of Housing and Urban Development);
- to families living in Qualified Census Tracts;
- by a Tribal government; or,
- to other populations, households, or geographic areas disproportionately impacted by the pandemic.

4. Replacing lost public sector revenue

State, local, territorial, and Tribal governments that are facing budget shortfalls may use Coronavirus State and Local Fiscal Recovery Funds to avoid cuts to government services. With these additional resources, recipients can continue to provide valuable public services and ensure that fiscal austerity measures do not hamper the broader economic recovery.

Many state, local, territorial, and Tribal governments have experienced significant budget shortfalls, which can yield a devastating impact on their respective communities. Faced with budget shortfalls and pandemic-related uncertainty, state and local governments cut staff in all 50 states. These budget shortfalls and staff cuts are particularly problematic at present, as these entities are on the front lines of battling the COVID-19 pandemic and helping citizens weather the economic downturn.

Recipients may use these funds to replace lost revenue. Treasury's Interim Final Rule establishes a methodology that each recipient can use to calculate its reduction in revenue. Specifically, recipients will compute the extent of their reduction in revenue by comparing their actual revenue to an alternative representing what could have been expected to occur in the absence of the pandemic. Analysis of this expected trend begins with the last full fiscal year prior to the public health emergency and projects forward at either (a) the recipient's average annual revenue growth over the three full fiscal years prior to the public health emergency or (b) 4.1%, the national average state and local revenue growth rate from 2015-18 (the latest available data).

For administrative convenience, Treasury's Interim Final Rule allows recipients to presume that any diminution in actual revenue relative to the expected trend is due to the COVID-19 public health emergency. Upon receiving Coronavirus State and Local Fiscal Recovery Funds, recipients may immediately calculate the reduction in revenue that occurred in 2020 and deploy funds to address any shortfall. Recipients will have the opportunity to re-calculate revenue loss at several points through the program, supporting those entities that experience a lagged impact of the crisis on revenues.

Importantly, once a shortfall in revenue is identified, recipients will have broad latitude to use this funding to support government services, up to this amount of lost revenue.

5. Providing premium pay for essential workers

Coronavirus State and Local Fiscal Recovery Funds provide resources for eligible state, local, territorial, and Tribal governments to recognize the heroic contributions of essential workers. Since the start of the public health emergency, essential workers have put their physical well-being at risk to meet the daily needs of their communities and to provide care for others.

Many of these essential workers have not received compensation for the heightened risks they have faced and continue to face. Recipients may use this funding to provide premium pay directly, or through grants to private employers, to a broad range of essential workers who must be physically present at their jobs including, among others:

- | | |
|---|---|
| ✓ Staff at nursing homes, hospitals, and home-care settings | ✓ Truck drivers, transit staff, and warehouse workers |
| ✓ Workers at farms, food production facilities, grocery stores, and restaurants | ✓ Childcare workers, educators, and school staff |
| ✓ Janitors and sanitation workers | ✓ Social service and human services staff |
| ✓ Public health and safety staff | |

Treasury's Interim Final Rule emphasizes the need for recipients to prioritize premium pay for lower income workers. Premium pay that would increase a worker's total pay above 150% of the greater of the state or county average annual wage requires specific justification for how it responds to the needs of these workers.

In addition, employers are both permitted and encouraged to use Coronavirus State and Local Fiscal Recovery Funds to offer retrospective premium pay, recognizing that many essential workers have not yet received additional compensation for work performed. Staff working for third-party contractors in eligible sectors are also eligible for premium pay.

6. Investing in water and sewer infrastructure

Recipients may use Coronavirus State and Local Fiscal Recovery Funds to invest in necessary improvements to their water and sewer infrastructures, including projects that address the impacts of climate change.

Recipients may use this funding to invest in an array of drinking water infrastructure projects, such as building or upgrading facilities and transmission, distribution, and storage systems, including the replacement of lead service lines.

Recipients may also use this funding to invest in wastewater infrastructure projects, including constructing publicly-owned treatment infrastructure, managing and treating stormwater or subsurface drainage water, facilitating water reuse, and securing publicly-owned treatment works.

To help jurisdictions expedite their execution of these essential investments, Treasury's Interim Final Rule aligns types of eligible projects with the wide range of projects that can be supported by the Environmental Protection Agency's Clean Water State Revolving Fund and Drinking Water State Revolving Fund. Recipients retain substantial flexibility to identify those water and sewer infrastructure investments that are of the highest priority for their own communities.

Treasury's Interim Final Rule also encourages recipients to ensure that water, sewer, and broadband projects use strong labor standards, including project labor agreements and community benefits agreements that offer wages at or above the prevailing rate and include local hire provisions.

7. Investing in broadband infrastructure

The pandemic has underscored the importance of access to universal, high-speed, reliable, and affordable broadband coverage. Over the past year, millions of Americans relied on the internet to participate in remote school, healthcare, and work.

Yet, by at least one measure, 30 million Americans live in areas where there is no broadband service or where existing services do not deliver minimally acceptable speeds. For millions of other Americans, the high cost of broadband access may place it out of reach. The American Rescue Plan aims to help remedy these shortfalls, providing recipients with flexibility to use Coronavirus State and Local Fiscal Recovery Funds to invest in broadband infrastructure.

Recognizing the acute need in certain communities, Treasury's Interim Final Rule provides that investments in broadband be made in areas that are currently unserved or underserved—in other words, lacking a wireline connection that reliably delivers minimum speeds of 25 Mbps download and 3 Mbps upload. Recipients are also encouraged to prioritize projects that achieve last-mile connections to households and businesses.

Using these funds, recipients generally should build broadband infrastructure with modern technologies in mind, specifically those projects that deliver services offering reliable 100 Mbps download and 100

Mbps upload speeds, unless impracticable due to topography, geography, or financial cost. In addition, recipients are encouraged to pursue fiber optic investments.

In view of the wide disparities in broadband access, assistance to households to support internet access or digital literacy is an eligible use to respond to the public health and negative economic impacts of the pandemic, as detailed above.

8. Ineligible Uses

Coronavirus State and Local Fiscal Recovery Funds provide substantial resources to help eligible state, local, territorial, and Tribal governments manage the public health and economic consequences of COVID-19. Recipients have considerable flexibility to use these funds to address the diverse needs of their communities.

To ensure that these funds are used for their intended purposes, the American Rescue Plan Act also specifies two ineligible uses of funds:

- **States and territories may not use this funding to directly or indirectly offset a reduction in net tax revenue due to a change in law from March 3, 2021 through the last day of the fiscal year in which the funds provided have been spent.** The American Rescue Plan ensures that funds needed to provide vital services and support public employees, small businesses, and families struggling to make it through the pandemic are not used to fund reductions in net tax revenue. Treasury's Interim Final Rule implements this requirement. If a state or territory cuts taxes, they must demonstrate how they paid for the tax cuts from sources other than Coronavirus State Fiscal Recovery Funds—by enacting policies to raise other sources of revenue, by cutting spending, or through higher revenue due to economic growth. If the funds provided have been used to offset tax cuts, the amount used for this purpose must be paid back to the Treasury.
- **No recipient may use this funding to make a deposit to a pension fund.** Treasury's Interim Final Rule defines a "deposit" as an extraordinary contribution to a pension fund for the purpose of reducing an accrued, unfunded liability. While pension deposits are prohibited, recipients may use funds for routine payroll contributions for employees whose wages and salaries are an eligible use of funds.

Treasury's Interim Final Rule identifies several other ineligible uses, including funding debt service, legal settlements or judgments, and deposits to rainy day funds or financial reserves. Further, general infrastructure spending is not covered as an eligible use outside of water, sewer, and broadband investments or above the amount allocated under the revenue loss provision. While the program offers broad flexibility to recipients to address local conditions, these restrictions will help ensure that funds are used to augment existing activities and address pressing needs.

May 19, 2021

Village of Cambridge
200 Spring Street, P.O. Box 99
Cambridge, WI 53523-0099

Attention: Ms. Lisa Moen, Village Administrator/Clerk-Treasurer

Subject: Analysis of Bids and Recommendation for Award of Contracts; 2021
Cam-Rock Trail Extension; Village of Cambridge

Bid Deadline: May 18, 2021 at 2:00 p.m. Local Time

Ladies and Gentlemen:

The purpose of this letter is to analyze the bids received for the 2021 Cam-Rock Trail Extension project and to recommend award of a contract. This project involves extension of Cam-Rock Trail from Lucile Court to State Farm Road. The path extension will consist of on-road pavement markings and off-road trail construction consisting of crushed aggregate and asphalt pavement. Signage will be placed along both on and off-road sections. To make sure the project fits within budget, the bid was crafted to include a base option with two alternates. Alternate 1 includes moving the path on Kenseth Way between USH 12/18 and Vineyard Drive from "on-street" (pavement markings on the existing street) to "off-street" (a new path just west of the west curb line). Alternate 2 includes work in the contract that might have otherwise been donated by the Cambridge Foundation for the work across their property north of the Dancing Goat location.

The pre-bid estimate for the base bid was \$330,000. Sixteen general contractors, subcontractors, and material suppliers requested sets of the plans, specifications and bidding documents. Four contractors submitted bids.

A summary of the bids is as follows:

Contractor	Base Bid	Alternate Bid No. 1	Alternate Bid No. 2
Nelson Excavating and Son LLC	\$279,848.40	\$70,024.00	\$45,520.00
Wolf Paving	\$324,905.40	\$83,907.50	\$49,399.00
Payne & Dolan, Inc.	\$345,452.40	\$81,380.00	\$49,399.00
R.G. Huston Company, Inc.	\$520,337.86	\$94,785.72	\$68,265.50

All of the bids were properly submitted, except that Nelson Excavating notified me that they had misunderstood the alternate bid item and intended to make that a negative number. We have made that correction in the attached bid results. This can be determined to be a minor informality, and we so recommend.

The low bidder using the base bid, or the base bid and any combination of the alternate bids is Nelson Excavating and Son LLC of Oregon, Wisconsin, a street and utility

contractor that has completed a similar projects for other communities in southern Wisconsin, including for the Villages of Orfordville and McFarland. The bid prices are in line with the original budget, which is essentially set by several donations and grants that we worked with the Village to secure. Assuming the Village wants to carry a recommended 5% contingency, the total amount of grant and donation funding allows for \$330,000 of construction costs. In recent discussions with the Cambridge Foundation, they have indicated they will not be able to provide the originally contemplated donated labor. Therefore, **we recommend that Nelson Excavating and Son LLC be awarded a contract for the base bid and Alternate Bid No. 2 for a total of \$325,368.40.** If other funds become available, the Village could also consider adding Alternate 1, which would mean a total award amount of \$395,392.40.

This will be a unit price contract. That is, the contractor will be paid for the work actually performed on the basis on the unit prices bid. This means that the final line item costs could be either greater than or less than the bid totals. Also, unexpected conditions are sometimes encountered which result in increased project costs. Therefore, it would be wise to continue to carry the recommended 5% contingency.

If you have any questions with respect to our thoughts on this matter, I am available at your convenience to discuss them with you.

Sincerely,
TOWN & COUNTRY ENGINEERING, INC.



Brian Berquist, P.E.
President

BRB:sai

J:\JOB#S\Cambridge\CA-58-M9 2020 Camrock Bike Trail Design\Bidding\Recommendation Ltr.docx

Project:

2021 Cam-Rock Trail Extension

Engineer's Project Number:

CA 58

Bid Deadline: May 18, 2021 at 2:00 p.m. Local Time

ITEM NO.	DESCRIPTION OF WORK	BID QUANT.	UNITS	Nelson Excavating and Son LLC		Wolf Paving		Payne & Dolan, Inc.		R.G. Huston Company, Inc.	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
BASE BID											
1.	Clearing and Grubbing		1 lump sum	\$ 15,000.00	\$ 15,000.00	\$ 20,000.00	\$ 20,000.00	\$ 25,000.00	\$ 25,000.00	\$ 76,500.00	\$ 76,500.00
2.	Excavation/Fill to Subgrade		1 lump sum	\$ 24,000.00	\$ 24,000.00	\$ 25,000.00	\$ 25,000.00	\$ 35,000.00	\$ 35,000.00	\$ 119,300.00	\$ 119,300.00
3.	Excavation and Disposal of Bad Subbase Below Subgrade		62 cu. yds.	\$ 16.00	\$ 992.00	\$ 12.00	\$ 744.00	\$ 12.00	\$ 744.00	\$ 26.00	\$ 1,612.00
4.	3" Breaker Run		770 tons	\$ 12.00	\$ 9,240.00	\$ 13.00	\$ 10,010.00	\$ 13.00	\$ 10,010.00	\$ 17.50	\$ 13,475.00
5.	3/4" Crushed Aggregate Base Course		702 tons	\$ 12.00	\$ 8,424.00	\$ 14.00	\$ 9,828.00	\$ 14.00	\$ 9,828.00	\$ 27.50	\$ 19,305.00
6.	2" Hot-Mix Asphalt Path, Type 4LT 58-28S		468 tons	\$ 80.00	\$ 37,464.00	\$ 83.00	\$ 38,868.90	\$ 78.00	\$ 36,527.40	\$ 78.79	\$ 36,897.36
7.	1' Base Course Shoulder		2,690 lin. ft.	\$ 3.00	\$ 8,070.00	\$ 2.50	\$ 6,725.00	\$ 2.50	\$ 6,725.00	\$ 2.20	\$ 5,918.00
8.	Remove and Replace Concrete Curb & Gutter		80 lin. ft.	\$ 42.00	\$ 3,360.00	\$ 53.00	\$ 4,240.00	\$ 58.50	\$ 4,680.00	\$ 65.00	\$ 5,200.00
9.	6" Thick Concrete Sidewalk and Path Apron		690 sq. ft.	\$ 8.50	\$ 5,865.00	\$ 8.55	\$ 5,899.50	\$ 9.70	\$ 6,693.00	\$ 7.95	\$ 5,485.50
10.	Sawcutting Asphalt Pavement		100 lin. ft.	\$ 2.00	\$ 200.00	\$ 2.00	\$ 200.00	\$ 2.00	\$ 200.00	\$ 2.00	\$ 200.00
11.	Truncated Dome Detectable Warning Plates		100 sq. ft.	\$ 40.00	\$ 4,000.00	\$ 44.00	\$ 4,400.00	\$ 35.00	\$ 3,500.00	\$ 35.00	\$ 3,500.00
12.	Permanent Pavement Marking		1 lump sum	\$ 7,400.00	\$ 7,400.00	\$ 7,195.00	\$ 7,195.00	\$ 10,750.00	\$ 10,750.00	\$ 10,450.00	\$ 10,450.00
13.	Route Signage		1 lump sum	\$ 7,500.00	\$ 7,500.00	\$ 6,380.00	\$ 6,380.00	\$ 6,380.00	\$ 6,380.00	\$ 7,550.00	\$ 7,550.00
14.	Rectangular Rapid Flashing Beacon Highway Crossing		1 each	\$ 22,000.00	\$ 22,000.00	\$ 28,970.00	\$ 28,970.00	\$ 28,970.00	\$ 28,970.00	\$ 21,225.00	\$ 21,225.00
15.	12" RCP Storm Sewer		228 lin. ft.	\$ 42.00	\$ 9,576.00	\$ 40.00	\$ 9,120.00	\$ 40.00	\$ 9,120.00	\$ 51.40	\$ 11,719.20
16.	12" RCP Endwall		13 each	\$ 400.00	\$ 5,200.00	\$ 600.00	\$ 7,800.00	\$ 600.00	\$ 7,800.00	\$ 1,480.00	\$ 19,240.00
17.	2' Diameter Area Inlet w/Casting		3 each	\$ 1,250.00	\$ 3,750.00	\$ 2,000.00	\$ 6,000.00	\$ 2,000.00	\$ 6,000.00	\$ 1,690.00	\$ 5,070.00
18.	Modular Block Retaining Wall		2,000 vsf	\$ 45.00	\$ 90,000.00	\$ 44.20	\$ 88,400.00	\$ 44.20	\$ 88,400.00	\$ 50.42	\$ 100,840.00
19.	Topsoil Restoration, Seeding, Fertilizing and Mulching		4,117 sq. yds.	\$ 2.20	\$ 9,057.40	\$ 5.00	\$ 20,585.00	\$ 5.00	\$ 20,585.00	\$ 7.40	\$ 30,465.80
20.	Straw Erosion Mat		500 sq. yds.	\$ 2.00	\$ 1,000.00	\$ 2.60	\$ 1,300.00	\$ 2.60	\$ 1,300.00	\$ 2.75	\$ 1,375.00
21.	Coconut Erosion Mat		400 sq. yds.	\$ 2.00	\$ 800.00	\$ 5.35	\$ 2,140.00	\$ 5.35	\$ 2,140.00	\$ 4.40	\$ 1,760.00
22.	Rip Rap		65 sq. yds.	\$ 30.00	\$ 1,950.00	\$ 40.00	\$ 2,600.00	\$ 40.00	\$ 2,600.00	\$ 70.00	\$ 4,550.00
23.	Erosion Control		1 lump sum	\$ 2,500.00	\$ 2,500.00	\$ 10,000.00	\$ 10,000.00	\$ 17,500.00	\$ 17,500.00	\$ 16,700.00	\$ 16,700.00
24.	Traffic Control		1 lump sum	\$ 2,500.00	\$ 2,500.00	\$ 8,500.00	\$ 8,500.00	\$ 5,000.00	\$ 5,000.00	\$ 2,000.00	\$ 2,000.00
BASE BID TOTAL					\$ 279,848.40		\$ 324,905.40		\$ 345,452.40		\$ 520,337.86

ALTERNATE BID NO. 1 - OFF ROAD PATH (STA 35+25 to 54+50)											
A1.1	Excavation/Fill to Subgrade	1 lump sum	\$ 7,500.00	\$ 7,500.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00
A1.2	Excavation and Disposal of Bad Subbase Below Subgrade	44 cu. yds.	\$ 16.00	\$ 704.00	\$ 528.00	\$ 528.00	\$ 528.00	\$ 528.00	\$ 26.00	\$ 1,144.00	\$ 1,144.00
A1.3	3" Breaker Run	592 tons	\$ 12.00	\$ 7,104.00	\$ 7,696.00	\$ 7,696.00	\$ 7,696.00	\$ 7,696.00	\$ 17.50	\$ 10,360.00	\$ 10,360.00
A1.4	3/4" Crushed Aggregate Base Course	523 tons	\$ 12.00	\$ 6,276.00	\$ 7,322.00	\$ 7,322.00	\$ 7,322.00	\$ 7,322.00	\$ 27.50	\$ 14,382.50	\$ 14,382.50
A1.5	2" Hot-Mix Asphalt Path, Type 4LT 58-28S	168 tons	\$ 80.00	\$ 13,440.00	\$ 13,944.00	\$ 13,944.00	\$ 13,944.00	\$ 13,944.00	\$ 78.79	\$ 13,236.72	\$ 13,236.72
A1.6	Remove and Replace Concrete Curb & Gutter	160 lin. ft.	\$ 42.00	\$ 6,720.00	\$ 8,480.00	\$ 8,480.00	\$ 8,480.00	\$ 8,480.00	\$ 65.00	\$ 10,400.00	\$ 10,400.00
A1.7	6" Thick Concrete Sidewalk and Path Apron	650 sq. ft.	\$ 8.50	\$ 5,525.00	\$ 5,557.50	\$ 5,557.50	\$ 5,557.50	\$ 5,557.50	\$ 7.95	\$ 5,167.50	\$ 5,167.50
A1.8	Truncated Dome Detectable Warning Plates	100 sq. ft.	\$ 35.00	\$ 3,500.00	\$ 4,400.00	\$ 4,400.00	\$ 4,400.00	\$ 4,400.00	\$ 35.00	\$ 3,500.00	\$ 3,500.00
A1.9	10" Ductile Iron CL52 Water Main	5 lin. ft.	\$ 90.00	\$ 450.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 510.00	\$ 2,550.00	\$ 2,550.00
A1.10	6" Ductile Iron CL52 Hydrant Lead	30 lin. ft.	\$ 80.00	\$ 2,400.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 140.00	\$ 4,200.00	\$ 4,200.00
A1.11	6" Gate Valve with Valve Box	1 each	\$ 1,850.00	\$ 1,850.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 2,380.00	\$ 2,380.00	\$ 2,380.00
A1.12	Relocate Fire Hydrant	1 each	\$ 900.00	\$ 900.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 900.00	\$ 900.00	\$ 900.00
A1.13	Water Main Trench Patching	1 lump sum	\$ 5,000.00	\$ 5,000.00	\$ 3,910.00	\$ 3,910.00	\$ 3,910.00	\$ 3,910.00	\$ 7,865.00	\$ 7,865.00	\$ 7,865.00
A1.14	Topsoil Restoration, Seeding, Fertilizing and Mulching	750 sq. yds.	\$ 2.20	\$ 1,650.00	\$ 4,875.00	\$ 4,875.00	\$ 4,875.00	\$ 4,875.00	\$ 7.40	\$ 5,550.00	\$ 5,550.00
A1.15	Addition/Deduction - Permanent Pavement Marking	1 lump sum	\$ (495.00)	\$ (495.00)	\$ 7,195.00	\$ 7,195.00	\$ 7,195.00	\$ 7,195.00	\$ 850.00	\$ 850.00	\$ 850.00
A1.16	Addition/Deduction - Route Signage	1 lump sum	\$ 7,500.00	\$ 7,500.00	\$ (750.00)	\$ (750.00)	\$ (750.00)	\$ (750.00)	\$ (1,200.00)	\$ (1,200.00)	\$ (1,200.00)
ALT ERNATE BID NO. 1 TOTAL				\$ 70,024.00	\$ 83,907.50	\$ 81,380.00	\$ 81,380.00	\$ 81,380.00	\$ 94,785.72	\$ 94,785.72	\$ 94,785.72
ALTERNATE BID NO. 2 - FOUNDATION PROPERTY - ADDITIONAL WORK											
A2.1	Excavation/Fill to Subgrade	1 lump sum	\$ 22,500.00	\$ 22,500.00	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00	\$ 26,000.00	\$ 26,000.00	\$ 26,000.00
A2.2	Excavation and Disposal of Bad Subbase Below Subgrade	73 cu. yds.	\$ 16.00	\$ 1,168.00	\$ 876.00	\$ 876.00	\$ 876.00	\$ 876.00	\$ 26.00	\$ 1,898.00	\$ 1,898.00
A2.3	3" Breaker Run	971 tons	\$ 12.00	\$ 11,652.00	\$ 12,623.00	\$ 12,623.00	\$ 12,623.00	\$ 12,623.00	\$ 17.50	\$ 16,992.50	\$ 16,992.50
A2.4	3/4" Crushed Aggregate Base Course	850 tons	\$ 12.00	\$ 10,200.00	\$ 11,900.00	\$ 11,900.00	\$ 11,900.00	\$ 11,900.00	\$ 27.50	\$ 23,375.00	\$ 23,375.00
ALTERNATE BID NO. 2 TOTAL				\$ 45,520.00	\$ 49,399.00	\$ 49,399.00	\$ 49,399.00	\$ 49,399.00	\$ 68,265.50	\$ 68,265.50	\$ 68,265.50